

Lorna McMahon

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Summary

Experienced and accomplished Production Coordinator with a demonstrated history of commitment to supporting artists and fostering a creative, collaborative environment. I've had the opportunity to work on mixed-medium shows that combine 2D, 3D, live action and stop motion, which has strengthened my ability to navigate complex pipelines and cross-functional teams. I use technology to streamline workflows and remove obstacles so teams can stay focused and inspired.

Core Competencies

- People management
- Facilitating communication
- Critical thinking and problem solving
- Decision making
- Leadership
- Collaborative working
- Specialist Software experience
- Active Listening
- Time management
- Relationship management
- Confidence
- Commitment and Drive

Technical Expertise

- Shotgrid Tracking
- Microsoft Office Suite
- Google Sheets
- Email Marketing
- Ftrack Tracking
- Adobe Photoshop
- Search Engine Optimisation
- Trello Task Management
- ToonBoon Harmony
- Deadline Scripting
- After Effects
- Adobe Animate

Professional Experience

Production Coordinator – Boulder Media – December 2023 - Current S3/4 'Krapopolis' for FOX

- Collaboration and Team Management
 - Ensured artists have the information, assets, and time they need to succeed. Flag and resolve any blockers that could interrupt creative progress.
 - Acting as a bridge between artists, directors, and producers—translating notes clearly and constructively.
 - Coordinate training sessions or onboard new team members to studio workflows.
 - Serve as a direct support contact for multiple departments (e.g., animation, rigging, FX), helping resolve cross-departmental delays or misunderstandings.
- Pipeline Coordination
 - Oversaw the flow of tasks across departments (e.g., storyboard, design, modeling, animation, compositing).
 - Monitored the progress on all assets and shots in production tracking tools (ShotGrid, Ftrack, or Airtable).
 - Anticipated bottlenecks and shift resources to maintain flow without disrupting creative momentum.
 - Delivered clear status summaries to producers and supervisors so artists aren't overburdened with check-ins.
- Client Relationships
 - Manage documentation for delivered episodes, including delivery receipts, technical logs, and client sign-offs.
 - Ensure all deliverables adhere to client standards, broadcast specifications, and legal requirements.
 - Translate technical feedback from clients back to artists and production teams to ensure clear understanding and swift resolution.

Production Assistant – Lighthouse Studios – February 2023 to August 2023

S7 'Rick and Morty' for Adult Swim

- Supported onboarding of new artists by facilitating access to studio tools, accounts, and orientation materials.
- Assisted with setup and troubleshooting of animation software licenses, workstations, and rendering resources to minimize technical downtime for artists.
- Prepared and managed documentation such as call sheets, production reports, and meeting notes to keep the team informed and aligned.
- Promoted a positive studio environment by anticipating artist needs and helping maintain a creative-friendly workspace.

High School English Teacher – Rattanakosin High School – March 2022 to September 2022

- Facilitating English classes for students aged 11 - 18. Developing learning courses and tracking the progress of student's learning.

Senior Scene Prep Artist – Kavaleer Studios – January 2021 to January 2022

'Boy Girl Cat Dog Mouse Cheese' for Watchnext Media

Scene Prep Artist – Lighthouse Studios – September 2018 to January 2021

'Cuphead' for Netflix

Trainee Design Artist – Jam Media – May 2019 to August 2019

'Nessy and Jessy' for Amazon Prime

Education

Post-Grad in Production Management

Institute of Art and Design – November 2024 to May 2025

BA Hons in Animation

Coláiste Dhúlaigh College Of Further Education – September 2018 to May 2019

HnD in Classical and Computer Animation

Ballyfermot College of Further Education – September 2015 to May 2017

Level 5 Fetac Mixed Media Portfolio Course

Bray College of Further Education – September 2014 to May 2015

Certificates and Awards

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| ● Managing Mentorship Workshop -! Screen Ireland | ● Active Listening Samaritans Ireland | ● Python 101 - Skillnet |
| ● Most Improved Player Award 2025 Kilkenny Rugby Football Club | ● Short Film Award in Storytelling Colaiste Dhulaigh 2019 | ● Storyboard Portfolio Course with Kayvon Fard |
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